

Dundonald Games Society SCIO

Annual Report & Financial Statements 2020

March 2021

Dundonald Games Society SCIO | Scottish Charity Number SC044025



DUNDONALD
Highland Games

Contents

Trustees' Annual Report	3
Reference & Administrative Information	3
Structure, Governance & Management	3
Objectives & Activities	4
Financial Review	5
Plans for Future Periods	6
Independent Examiner's Report	7
Statement of Receipts & Payments	8
Statement of Balances	9
Notes to the Accounts	10

Trustees' Annual Report

For the Year Ended 31st December 2020

The trustees have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 31st December 2020.

Reference & Administrative Information

Charity Name

Dundonald Games Society SCIO

Charity Number

SC044025

Principal Office

c/o Dundonald Castle, Dundonald Castle Visitor Centre, Winehouse Yett, Dundonald, Ayrshire, KA2 9HD

Current Trustees

Elaine McClure	Chair
Steven Easton	Treasurer

Ruth Anderson

John Bryson

Peter Easton

Greg Fisher

Sarah McCormack

Debbie McNeil

Louise McCartan Retired 23rd February 2020

Gillian Watson Retired 23rd February 2020

Structure, Governance & Management

Constitution

The organisation is a Scottish Charitable Incorporated Organisation (SCIO). It is governed by its constitution which was adopted on 30th June 2013. The organisation was granted charitable status by the Office of the Scottish Charity Regulator (OSCR) on 23rd May 2013.

Appointment of Trustees

The management committee, which meets on a regular basis, are the charity's trustees. Membership of the management committee is open to any person aged 16 or over, and who subscribes to the purposes of the organisation and wishes to see them fulfilled.

Trustees are elected at the Annual General Meeting which is normally held in February or March. Under the constitution there must be a minimum of three and not more than twenty-one elected trustees. The trustees can elect further trustees during the year if they consider it to be in the interest of the organisation to do so.

Management

The trustees are responsible for the strategic direction and governance of the organisation as well as the day-to-day management. The trustees are aware of their responsibilities for Health and Safety, especially for children. The organisation holds comprehensive insurance and maintains a risk assessment register.

Objectives & Activities

Charitable Purposes

The organisation is established for charitable purposes only, and in particular, the objectives are:

- i. to promote and preserve Scottish heritage and culture through the promotion of traditional highland games competitions, championships, events and associated activities; and
- ii. to encourage voluntary participation and increase the involvement of individuals in community activity.

Activities

Our activities are all about stimulating the local community's interest in traditional Scottish cultural heritage and encouraging voluntary participation. We achieve this by organising Dundonald Highland Games which provides various highland games contests and attractions to the public. We encourage individuals and families to get involved by organising participatory events such as a road race, football competition; and for children, fun run, pet show and fancy dress. We actively seek volunteers to assist our organisation with all aspects of these events from planning through to delivery.

Achievements & Performance

Due to the Coronavirus Pandemic we were not able to host our mass event on the playing fields but the 31st Dundonald Highland Games 2020 did go ahead with a series of small and virtual events. Everything we did was in accordance with the government guidelines around social distancing so that we could keep our community safe but still have lots of fun.

Our vision was that our entire community near and far and across the globe could join us online to celebrate Dundonald Highland Games 2020 on Saturday 1st August. We encouraged our community to celebrate in small permitted groups from their homes and gardens throughout the village and beyond.

We held a variety of virtual activities during the month of July, these included a virtual 10K race where runners and walkers were encouraged by our Games Ambassador and local fitness guru Scott Brown to

enjoy the “mounds of opportunity” to Symington. Participants were awarded with a limited edition lockdown medal.

Our virtual Pet Show was generously supported by Dundonald House and we had a variety of entries from a no-show cat to very talented dogs who performed amazing tricks around their owners’ gardens.

On Games Day we held our Fancy Dress Contest via Facebook.

We organised a few new competitions from a garden competition to a poetry competition. The first ever Dundonald Poetry Competition showcased a wealth of local talent in and about Dundonald and beyond and the judges were extremely impressed with the standard of entries.

Our annual Children’s Art Competition was kindly organised by Dundonald Primary School and the standard of entries was very high.

We also held our usual foot treasure hunt, families were encouraged to participate anytime during July. Our car treasure hunt was well supported and participants enjoyed getting out and about to enjoy the countryside.

Finally back to Games Day itself, where we were able to bring some pipe band music from Troon Blackrock Pipeband and some very talented highland dancers from Heather Templeton’s School of Dance and Sophie Oliver School of Dance.

This year was different, but we were still together.

Financial Review

Due to the Coronavirus Pandemic, our income was significantly lower than normal. However, this was offset by a similar considerable reduction in expenditure.

Total receipts for the year were £2,665 (2019: £26,496); and total payments for the year were £2,996 (2019: £28,612). The deficit for the year was £331 (2019: deficit £2,116).

We are confident that once we are able to resume normal activities, we will be able to attract income from similar sources to previous years. The trustees continue to monitor and control costs, and are satisfied with the financial position at the year end.

Reserves Policy

The trustees’ policy is to maintain reserves at around 2-3 months of normal running costs in order to meet commitments and to cover any unexpected expenditure. Reserves at the end of the year were £11,526, which exceeds the target range.

Risk Management

The trustees have assessed the major risks to which the charity is exposed and in particular those relating to the operation and finances of the charity and are satisfied that systems are in place to mitigate the charity’s exposure to any major risk.

Trustees' Responsibilities

Scottish charity law requires the trustees to prepare financial accounts that give a true and fair view of the state of affairs of the organisation and of the income and expenditure for the financial year. In doing so the trustees are required to:-

- i. select suitable accounting policies and apply them consistently;
- ii. make judgements and estimates that are reasonable and prudent;
- iii. state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- iv. prepare the accounts on a going concern basis unless it is inappropriate to presume that the organisation will continue to operate.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that all the financial statements comply the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the organisation and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Plans for Future Periods

The trustees intend to continue and develop the activities that the organisation provides for the benefit of the local community.

We are actively considering new ideas and encourage new volunteers to join the organisation at all levels up to and including the management committee.

Approved by the trustees on 4th March 2021 and signed on their behalf by:-

.....
Elaine McClure
Chair

Independent Examiner's Report

For the Year Ended 31st December 2020

Independent Examiner's Report to the Trustees of Dundonald Games Society SCIO

I report on the financial statements of the charity for the year ended 31st December 2020, which are set out on pages 8 to 10.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities & Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The charity's trustees consider that the audit requirement of Regulation 10(1)(d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

1. which gives me reasonable cause to believe that, in any material respect, the requirements:-
 - a. to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
 - b. to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Gordon Edgar

19 Earl Drive
Dundonald
Ayrshire
KA2 9DE

Date:

Statement of Receipts & Payments

For the Year Ended 31st December 2020

	<i>Note</i>	<u>2020</u>	<u>2019</u>
Receipts			
Sponsorship & advertising		60	5,860
Patronage		1,885	5,464
Programme & merchandise sales		-	1,336
Stalls		-	5,120
Entry fees		629	2,320
Fundraising & other income		90	6,395
Bank interest		1	1
Total income		2,665	26,496
Payments			
<i>Competitions & events:</i>			
Pipe bands prize money		-	2,105
Parade participation fees		-	380
Highland dancing prize money		-	120
Solo piping prize money		-	200
Events Arena fees		-	1,780
Tug-o-war prize money		-	125
Football prize money		-	100
Lucky programme prize money		-	100
<i>Facilities:</i>			
Hire of public address system		-	592
Hire of marquees, tables and chairs		-	5,258
Hire of platform		-	420
Hire of transport		400	675
Hire of council hall & stalls		-	40
Hire of toilets		-	1,044
Bar expenses		-	2,166
Hospitality & catering		200	1,776
Security & stewarding		1,362	1,326
<i>Other expenditure:</i>			
Programme & stationery		17	2,038
Advertising & marketing		109	780
Equipment & uniforms		-	1,389
Insurance		478	708
RSPBA & HD expenses		77	2,271
Trophies, engraving & prizes		266	816
Gifts & gratuities		12	1,156
Miscellaneous expenses		75	1,247
Total expenditure		2,996	28,612
(Deficit) / Surplus for year		(331)	(2,116)

Statement of Balances

For the Year Ended 31st December 2020

	<u>Note</u>	<u>2020</u>	<u>2019</u>
Bank and cash in hand			
Bank		10,310	10,733
Cash in hand		1,216	1,124
Total assets		11,526	11,857
 Represented by			
Balance at start of period		11,857	13,973
(Deficit) / Surplus for year		(331)	(2,116)
Balance at 31st December 2020		11,526	11,857
 Liabilities			
No liabilities at year end		-	-

All funds are unrestricted.

The Notes on page 10 form part of these accounts.

Approved by the trustees on 4th March 2021 and signed on their behalf by:-

.....
Elaine McClure
Chair

.....
Steven Easton
Treasurer

Notes to the Accounts

For the Year Ended 31st December 2020

1 Basis of Accounting

These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2 Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the organisation.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. The organisation has no restricted funds.

3 Related Party Transactions

No remuneration was paid to the trustees or to any connected persons during the year (2019: Nil). Trustees were paid out of pocket expenses totalling £819 (2019: £589) in compliance with the Expenses & Remuneration Policy adopted on 4th March 2018.